

# Richard Sheehan, Copy-editor & Proofreader

‘Richard’s copy-edits and proofreads are always extremely thorough, comprehensive and professional. A number of our authors have expressed their gratitude to Richard for providing such a high-quality edit.’

Lauren Lewis, Troubador Publishing Ltd.

## Summary of services

I am a freelance copy-editor and proofreader.

As a trained copy-editor and proofreader, I am meticulous and flexible, and I offer an editorial service covering all areas of written material and publications.

I have copy-edited and proofread over 300 books, (fiction and non-fiction, and in many genres), training documentation, advertising and marketing material, website articles, scientific reports, magazines, games and pretty much any form that requires text to be checked. I have also worked on projects where the layout of graphics and other supplementary material has been as important as the text.

## Qualifications and society membership

2011 – Basic Proofreading (Passed with merit) – Publishing Training Centre

2012 – Introduction to Copy-editing – Chartered Institute of Editing and Proofreading

2012 – Copy-editing skills – Publishing Training Centre.

2014 – Introduction to Adobe InDesign – Certitec

2017 – Brush up your Grammar – Chartered Institute of Editing and Proofreading

2018 – Content, SEO and Editing – Copyediting.com

I am a Professional Member of the Chartered Institute of Editing and Proofreading.

## Formats

I can work on hard-copy or on-screen (Microsoft Word and PDF files), ‘blind’ or against copy, and can use the 2005 BSI mark-up symbols.

## Copy-editing and proofreading experience

To give you an idea of my work, I’ve worked with the following publishers and organisations:

Ebury Publishing

Pan MacMillan/Tor Books

Wellcome Collection

Endava/Intuitus Ltd

The School of Life

Dahlia Publishing

Arvon Foundation

Troubador/Matador Publishing

The Literary Consultancy

Hodder & Stoughton

Alliance Publishing Press

Roman Books

Black Library

The History Press

Biteback Publishing

The Robson Press

Stork Press

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